

WPO Chair Training, Year-at-a-Glance Calendar – 2026

Legend: **Eggplant** = Town Halls | **Green** = New Chair Orientations / EEF | **Blue** = All Chair Training | **Gold** = Chair Speaker

Note: We have identified core training needs and developed three foundational modules that are relevant for all Chapter Chairs. While these sessions are especially helpful for new Chairs, the experience-sharing component in each module consistently delivers value, and the learning applies across all stages of the role.

1. **Introduction to WPO**

This module covers WPO’s mission and values, the member value proposition, brand guidelines, and essential administrative details designed to make the Chapter Chair role clearer and easier to manage.

2. **Chapter Building**

This session focuses on how to source and recruit members, run effective events, and sustain energy and momentum within a healthy, fully subscribed chapter.

3. **First Meetings and Norms**

This module guides Chairs to run their first meeting or annual kick-off, establishing strong group norms, and knowing how to reset expectations when challenges or misalignment arise. We also address renewal cycles and how to exit members gracefully.

January

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19 New CC Orientation + Region Lead (Orlando)	20 New CC Orientation + Region Lead (Orlando)	21 Region Leads Only (Orlando)	22 Region Leads Only (Orlando)	23
26	27	28	29 Chair Training 1. Intro to WPO – virtual 90 min Join via Zoom	30

February

Mon	Tue	Wed	Thu	Fri
2	3 Chair Training 2. Chapter Building – virtual 90 min Join via Zoom	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26 Chair Speaker, Topic TBD – virtual 90 min Join via Zoom	27

March

Mon	Tue	Wed	Thu	Fri
2 Chapter Chair Town Hall Join via Zoom	3	4	5	6
9	10	11	12	13
16	17	18	19 Chair Training 3. First Meetings / Norms – virtual 90 min Join via Zoom	20
23	24	25	26	27
30	31			

April

Mon	Tue	Wed	Thu	Fri
		1 Chair Training 1. Intro to WPO – virtual 90 min Join via Zoom	2	3
6	7	8	9 Chair Training 2. Chapter Building – virtual 90 min Join via Zoom	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May

Mon	Tue	Wed	Thu	Fri
4	5	6 EEF – 1 Day In-Person	7 EEF	8 EEF
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11 Chapter Chair Town Hall Join via Zoom	12
15	16 Chair Training 3. First Meetings / Norms – virtual 90 min Join via Zoom	17	18	19
22	23	24	25	26
29	30			

July

Mon	Tue	Wed	Thu	Fri
		1	2	3
6 New CC Orientation – location TBD	7 New CC Orientation – location TBD	8 New CC Orientation – location TBD	9 New CC Orientation – location TBD	9
13	14 Chair Training 1. Intro to WPO – virtual 90 min Join via Zoom	15	16	17
20	21	22	23	24
27	28	29	30	31

August

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13 Chair Training 2. Chapter Building – virtual 90 min Join via Zoom	14
17	18	19	20	21
24	25	26	27	28
31 – see Sept.				

September

Mon	Tue	Wed	Thu	Fri
Aug 31 New Global Chair Orientation – location TBD	1 New Global Chair Orientation – location TBD	2 New Global Chair Orientation – location TBD	3	4
7	8	9	10	11
14	15 Chair Training 3. First Meetings / Norms – virtual 90 min Join via Zoom	16	17	18
21	22	23	24	25
28 Chapter Chair Town Hall Join via Zoom	29	30		

October

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22 Chair Speaker, Topic TBD – virtual 90 min Join via Zoom	23
26	27	28	29	30

November

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12 Chair Speaker, Topic TBD – virtual 90 min Join via Zoom	13
16	17	18	19	20
23	24	25	26	27
30				

December

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10 Chapter Chair Town Hall Join via Zoom	11
14	15	16	17	18
21	22	23	24 Office Holiday Closure	25
28	29	30	31	